FINANCIAL REPORT WITH SUPPLEMENTARY INFORMATION

Year Ended December 31, 2005

# Michigan Dept. of Treasury, Local Audit & Finance Division 496 (3-98). Formerly L-3147 ALIDITING DECEDIRES REPORT

	18, as amended. Filing is ma						
Local Government Type	pe -	Local Government	t <mark>Name</mark> al Urban Fire Protecti	on District	County	dwin	
Audit Date	☐ Village ☒ Other ☐ Opinion Date	Gladwiii Kui	Date Accountant Repor			4 1 1 1 1	
December 31, 2	005 March 16,	2006	April 3, 2006	ndorod on on	inion on	financia	ol etatemente
prepared in accordance Reporting Format for	We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the <i>Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan</i> by the Michigan Department of Treasury.						
We affirm that:	1 - 11 - 11 - 1 - 1 - 1 - 1 - 1 - 1 - 1	u - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	al I laita of Cayommo	nt in Michigar	o oc rovi	cod	
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•	oublic accountants regi					, din a th	
	e following. "Yes" respends and recommendation		disclosed in the fina	nciai stateme	nts, incit	aaing tn	e notes, or in
You must check the	applicable box for eac	h item below.					
☐ yes ☒ no 1.	Certain component u	nits/funds/agenci	es of the local unit ar	e excluded fro	om the f	inancial	statements.
☐ yes ☒ no 2.	There are accumulate earnings (P.A. 275 of		or more of this unit's	unreserved f	und bala	inces/re	tained
☐ yes ☒ no 3.	yes 🗵 no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).					(P.A. 2 of	
☐ yes ☒ no 4.	The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.						
☐ yes ☒ no 5.	The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).						
☐ yes ☒ no 6.	☐ yes ☑ no 6. The local unit has been delinquent distributing tax revenues that were collected for another taxing unit.						
yes 🗵 no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during they year).							
☐ yes ☒ no 8.	☐ yes ☑ no 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).						
☐ yes ☒ no 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).							
					То	Be	Not
We have enclosed the following:			Enclosed	Forw	arded	Required	
The letter of comments and recommendations.							
Reports on individual federal financial assistance programs (program audits).							
Single Audit Reports (ASLGU).							
Certified Public Accountant (Firm Name) Campbell, Kusterer & Co., P.C.							
Street Address		<b>3</b>	City Bay City	· · · · · · · · · · · · · · · · · · ·	ate MI	Zip 4870	7
Accountant Signature	Suite 100, P.O. Box 686		i Day City	<u> </u>	1411	7070	
('auphell, +	Kusterer Co.	, P. ( .					

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## CAMPBELL, KUSTERER & CO., P.C.

#### CERTIFIED PUBLIC ACCOUNTANTS

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#### INDEPENDENT AUDITOR'S REPORT

March 16, 2006

To the Fire Board Gladwin Rural Urban Fire Protection District Gladwin County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Gladwin Rural Urban Fire Protection District, Gladwin County, Michigan as of and for the year ended December 31, 2005, which collectively comprise the Fire District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Gladwin Rural Urban Fire Protection District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Gladwin Rural Urban Fire Protection District, Gladwin County, Michigan as of December 31, 2005, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Campbell, Kusterer: Co., P.C.

CAMPBELL, KUSTERER & CO., P.C. Certified Public Accountants

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended December 31, 2005

The Management's Discussion and Analysis report of the Gladwin Rural Urban Fire Protection District covers the Fire District's financial performance during the year ended December 31, 2005.

#### **FINANCIAL HIGHLIGHTS**

Our financial status remained stable over the last year. Net assets at December 31, 2005, totaled \$974,235.34 for governmental activities.

We did not incur any new debt.

#### **OVERVIEW OF FINANCIAL STATEMENTS**

This annual report consists of three parts, management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Gladwin Rural Urban Fire Protection District and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities.

The remaining statements are fund financial statements, which focus on individual parts of the Gladwin Rural Urban Fire Protection District in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

#### **ENTITY-WIDE FINANCIAL STATEMENTS**

The entity-wide statements report information about the Gladwin Rural Urban Fire Protection District as a whole using accounting methods used by private companies. The statement of net assets includes all of the Fire District's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

All of the activities of the Fire District are reported as governmental activities. This includes the General Fund.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended December 31, 2005

#### **FUND FINANCIAL STATEMENTS**

The fund financial statements provide more detailed information about the Gladwin Rural Urban Fire Protection District's funds, focusing on significant (major) funds not the District as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Fire District Board also may create them. Funds are established to account for funding and spending or specific financial resources and to show proper expenditures of those resources.

The Gladwin Rural Urban Fire Protection District has only the General Fund.

#### FINANCIAL ANALYSIS OF THE FIRE DISTRICT AS A WHOLE

Our cash position in the governmental activities remains strong.

Our external debt was paid off during 2005.

#### FINANCIAL ANALYSIS OF THE FIRE DISTRICT'S FUNDS

The General Fund pays for most of the Fire District's governmental services.

#### CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

The Fire District's governmental activities invested \$0 in capital assets.

The Fire District paid \$29,541.69 of principal on long-term debt.

#### KNOWN FACTORS AFFECTING FUTURE OPERATIONS

State revenue sharing represents 0% of our income. Proposal A continues to impede our financial security for operations and funding of both capital improvements to the building and capital equipment needs. The Fire District was funded via a voted one (1) mill of State Equalized Valuation. Proposal A changed the classification to Taxable Valuation.

#### CONTACTING THE FIRE DISTRICT'S MANAGEMENT

This financial report is designed to provide our taxpayers and creditors with a general overview of the Gladwin Rural Urban Fire Protection District's finances and to demonstrate the Fire District's accountability for the revenues it receives. If you have any questions concerning this report please contact the Fire District's Treasurer at 1-989-426-7111.

# GOVERNMENT-WIDE STATEMENT OF NET ASSETS December 31, 2005

Cash in bank         216 779           Total Current Assets         216 829           NON-CURRENT ASSETS:         2 1742 500           Capital Assets         1 742 500           Less: Accoumulated Depreciation         (984 850           Total Non-current Assets         757 650           TOTAL ASSETS         974 479           LIABILITIES AND NET ASSETS:         243           LIABILITIES:         243           CURRENT LIABILITIES:         243           NON-CURRENT LIABILITIES         -           Total Non-current Liabilities         -           Total Non-current Liabilities         -           Total Liabilities         243 3           NET ASSETS:         1nvested in Capital Assets, Net of Related Debt         757 650 0           Unrestricted         216 585 3           Total Net Assets         974 235 3		Governmental Activities
Cash on hand Cash in bank       50 216 779         Total Current Assets       216 829         NON-CURRENT ASSETS:	ASSETS:	
Cash in bank         216 779           Total Current Assets         216 829           NON-CURRENT ASSETS:         200 14 850           Capital Assets         1 742 500 (984 850)           Less: Accumulated Depreciation         (984 850)           Total Non-current Assets         757 650           TOTAL ASSETS         974 479           LIABILITIES AND NET ASSETS:         243           CURRENT LIABILITIES:         243           Accounts payable         243           NON-CURRENT LIABILITIES         -           Total Non-current Liabilities         -           Total Non-current Liabilities         -           Total Liabilities         243 3           NET ASSETS:         1nvested in Capital Assets, Net of Related Debt         757 650 0           Unrestricted         216 585 3           Total Net Assets         974 235 3		
Total Current Assets         216 829           NON-CURRENT ASSETS:         1 742 500           Capital Assets         1 742 500           Less: Accumulated Depreciation         (984 850           Total Non-current Assets         757 650           TOTAL ASSETS         974 479           LIABILITIES AND NET ASSETS:         243           LIABILITIES:         CURRENT LIABILITIES:           Accounts payable         243           Total Current Liabilities         243           NON-CURRENT LIABILITIES         -           Total Non-current Liabilities         -           Total Liabilities         243           NET ASSETS:         Invested in Capital Assets, Net of Related Debt         757 650 (216 585)           Total Net Assets         974 235 :		50 00
NON-CURRENT ASSETS:       1 742 500         Capital Assets       1 742 500         Less: Accumulated Depreciation       (984 850         Total Non-current Assets       757 650         TOTAL ASSETS       974 479         LIABILITIES AND NET ASSETS:       1         LIABILITIES:       243.         Accounts payable       243.         Total Current Liabilities       243.         NON-CURRENT LIABILITIES       -         Total Non-current Liabilities       -         Total Liabilities       243.         NET ASSETS:       1nvested in Capital Assets, Net of Related Debt       757 650 or 216 585 co.         Unrestricted       216 585 co.         Total Net Assets       974 235 co.	Cash in bank	216 779 18
Capital Assets       1 742 500         Less: Accumulated Depreciation       (984 850         Total Non-current Assets       757 650         TOTAL ASSETS       974 479         LIABILITIES AND NET ASSETS:       URRENT LIABILITIES:         CURRENT LIABILITIES:       243 -         Accounts payable       243 -         Total Current Liabilities       243 -         NON-CURRENT LIABILITIES       -         Total Non-current Liabilities       -         Total Liabilities       243 -         NET ASSETS:       Invested in Capital Assets, Net of Related Debt       757 650 0         Unrestricted       216 585 3         Total Net Assets       974 235 3	Total Current Assets	216 829 18
Less: Accumulated Depreciation         (984 850           Total Non-current Assets         757 650           TOTAL ASSETS         974 479           LIABILITIES AND NET ASSETS:         243           LIABILITIES:         243           CURRENT LIABILITIES:         243           NON-CURRENT LIABILITIES         -           Total Non-current Liabilities         -           Total Liabilities         -           NET ASSETS:         Invested in Capital Assets, Net of Related Debt Unrestricted         757 650 (216 585)           Total Net Assets         974 235 (216 585)	NON-CURRENT ASSETS:	
Total Non-current Assets         757 650           TOTAL ASSETS         974 479           LIABILITIES AND NET ASSETS:         243           LIABILITIES:		1 742 500 00
TOTAL ASSETS       974 479         LIABILITIES AND NET ASSETS:       243         LIABILITIES:       243         CURRENT LIABILITIES:       243         Accounts payable       243         NON-CURRENT LIABILITIES       -         Total Non-current Liabilities       -         Total Liabilities       -         NET ASSETS:       Invested in Capital Assets, Net of Related Debt       757 650 0         Unrestricted       216 585 3         Total Net Assets       974 235 3	Less: Accumulated Depreciation	(984 850 00)
LIABILITIES AND NET ASSETS:  LIABILITIES: CURRENT LIABILITIES: Accounts payable  Total Current Liabilities  NON-CURRENT LIABILITIES  Total Non-current Liabilities  Total Liabilities  NET ASSETS: Invested in Capital Assets, Net of Related Debt Unrestricted  Total Net Assets  974 235 :	Total Non-current Assets	757 650 00
LIABILITIES: CURRENT LIABILITIES: Accounts payable 243:  Total Current Liabilities 243:  NON-CURRENT LIABILITIES - Total Non-current Liabilities -  Total Liabilities 243:  NET ASSETS: Invested in Capital Assets, Net of Related Debt Unrestricted 216 585:  Total Net Assets 974 235:	TOTAL ASSETS	<u>974 479 18</u>
CURRENT LIABILITIES: Accounts payable 243 and Total Current Liabilities 243 and Non-current Liabilities - Total Non-current Liabilities - Total Liabilities - Total Liabilities 243 and Non-current Liabilities - Total Liabilities - Total Liabilities 757 650 and Liabilitie	LIABILITIES AND NET ASSETS:	
Accounts payable 243 :  Total Current Liabilities 243 :  NON-CURRENT LIABILITIES -  Total Non-current Liabilities -  Total Liabilities -  NET ASSETS: Invested in Capital Assets, Net of Related Debt Unrestricted 216 585 :  Total Net Assets 974 235 :	LIABILITIES:	
Total Current Liabilities 243 :  NON-CURRENT LIABILITIES -  Total Non-current Liabilities -  Total Liabilities 243 :  NET ASSETS: Invested in Capital Assets, Net of Related Debt 757 650 (Unrestricted 216 585 :  Total Net Assets 974 235 :		
NON-CURRENT LIABILITIES  Total Non-current Liabilities  Total Liabilities  NET ASSETS: Invested in Capital Assets, Net of Related Debt Unrestricted  Total Net Assets  974 235 3	Accounts payable	243 84
Total Non-current Liabilities  Total Liabilities  NET ASSETS: Invested in Capital Assets, Net of Related Debt Unrestricted  Total Net Assets  974 235	Total Current Liabilities	243 84
Total Liabilities  NET ASSETS: Invested in Capital Assets, Net of Related Debt Unrestricted  Total Net Assets  243 6  757 650 0 216 585 3	NON-CURRENT LIABILITIES	
NET ASSETS: Invested in Capital Assets, Net of Related Debt Unrestricted  Total Net Assets  757 650 0 216 585 3	Total Non-current Liabilities	<u> </u>
Invested in Capital Assets, Net of Related Debt Unrestricted  Total Net Assets  757 650 0 216 585 3	Total Liabilities	243 84
Unrestricted         216 585 :           Total Net Assets         974 235 :	NET ASSETS:	
Unrestricted         216 585 :           Total Net Assets         974 235 :	Invested in Capital Assets, Net of Related Debt	757 650 00
		216 585 34
TOTAL LIABILITIES AND NET ASSETS 974 479	Total Net Assets	974 235 34
	TOTAL LIABILITIES AND NET ASSETS	<u>974 479 18</u>

## GOVERNMENT-WIDE STATEMENT OF ACTIVITIES Year ended December 31, 2005

		Program Revenue	Governmental Activities
	Expenses	Charges for Services	Net (Expense) Revenue and Changes in Net Assets
FUNCTIONS/PROGRAMS			
Governmental Activities: Public safety	310 907 71	253 633 45	(57 274 26)
Interest on long-term debt	1 742 20		(1 742 20)
Total Governmental Activities	312 649 91	253 633 45	(59 016 46)
General revenues:			
Rent income			10 272 40
Interest			5 928 11
Miscellaneous			<u>37 317 57</u>
Total General Revenues			53 518 08
Change in net assets			(5 498 38)
Net assets, beginning of year			979 733 72
Net Assets, End of Year			<u>974 235 34</u>

#### BALANCE SHEET - GOVERNMENTAL FUND December 31, 2005

	Total (General)
<u>Assets</u>	
Cash on hand	50 00
Cash in bank	216 779 18
Total Assets	<u>216 829 18</u>
Liabilities and Fund Equity	
Liabilities:	
Accounts payable	<u>243 84</u>
Total liabilities	243 84
Fund equity:	
Fund balance:	
Unreserved:	
Undesignated	<u>216 585 34</u>
Total fund equity	216 585 34
Total Liabilities and Fund Equity	<u>216 829 18</u>

# RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUND TO THE STATEMENT OF NET ASSETS December 31, 2005

#### TOTAL FUND BALANCES - GOVERNMENTAL FUNDS

216 585 34

Amounts reported for governmental activities in the statement of net assets are different because –

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet:

Capital assets at cost Accumulated depreciation 1 742 500 00 (984 850 00)

TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES

974 235 34

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – GOVERNMENTAL FUND Year ended December 31, 2005

	Total (General)
Revenues:	
City of Gladwin	48 684 12
Township of Buckeye	27 780 36
Township of Gladwin	21 543 00
Township of Grout	29 778 69
Township of Hay	38 535 50 60 556 70
Township of Sage	26 755 08
Township of Sherman Rent income	10 272 40
Interest	5 928 11
Miscellaneous	37 317 57
Total revenues	<u>307 151 53</u>
Expenditures:	
Public safety:	
Fire protection:	
Services – officers	5 400 36
Services – firemen	57 462 27
Services – maintenance	27 079 00
Services – administration	8 345 47
Payroll taxes	7 517 84 25 568 70
Insurance	3 458 35
Equipment maintenance Building maintenance	11 382 55
Vehicle maintenance	50 007 13
Vehicle gas and oil	7 459 86
Supplies	24 225 32
Dues and subscriptions	2 082 49
Utilities	12 942 78
Audit	2 100 00
Miscellaneous	2 775 59
Debt service	31 283 89
Total expenditures	279 091 60
Excess of revenues over expenditures	28 059 93
Fund balance, January 1	188 525 41
Fund Balance, December 31	216 585 34

# RECONCILIATION OF THE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES Year ended December 31, 2005

#### NET CHANGE IN FUND BALANCE - TOTAL GOVERNMENTAL FUND

28 059 93

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures; in the Statement of Activities, these costs are allocated over their estimated useful lives as depreciation

Depreciation Expense Capital Outlay

(63 100 00)

Repayment of debt principal is an expenditure in the governmental funds, the repayment does not have an effect in the statement of activities but does reduce the debt balance in the statement of net assets.

Principal payments on long-term debt

29 541 69

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES

(5 498 38)

## NOTES TO FINANCIAL STATEMENTS December 31, 2005

#### Note 1 - Summary of Significant Accounting Policies

The accounting policies of the Gladwin Rural Urban Fire Protection District, Gladwin County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

#### Reporting Entity

The financial statements of the Fire District contain all the Fire District funds that are controlled by or dependent on the Fire District's executive or legislative branches.

The reporting entity is the Gladwin Rural Urban Fire Protection District. The Fire District is governed by an elected Fire Board. As required by generally accepted accounting principles, these financial statements present the Fire District as the primary government.

#### Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Fire District's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

## NOTES TO FINANCIAL STATEMENTS December 31, 2005

#### Note 1 - Summary of Significant Accounting Policies (continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)

The Fire District reports only one fund as follows:

 The General Fund is used to record the operations of the Fire District which pertain to maintaining and operating the Fire District. Included are all transactions related to the approved current operating budget.

#### Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

#### Receivables

Receivables have been recognized for all significant amounts due to the Fire District. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

#### Inventories

Inventories of supplies are considered to be immaterial and are not recorded.

#### **Property Taxes**

The Fire District does not levy any property taxes.

#### **Encumbrances**

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

#### Capital Assets

Capital assets are defined by the Fire District as assets with an initial cost of more than \$3,000.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings Equipment

50 years 10-20 years

#### Compensated Absences (Vacation and Sick Leave)

Employees are not allowed to accumulate vacation and sick pay.

#### Post-employment Benefits

The Fire District provides no post-employment benefits to past employees.

## NOTES TO FINANCIAL STATEMENTS December 31, 2005

#### Note 1 - Summary of Significant Accounting Policies (continued)

#### **Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### Note 2 - Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

- Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Fire Board for consideration.
- 2. The proposed budgets include expenditures as well as the methods of financing them.
- 3. Public hearings are held to obtain taxpayer comments.
- 4. The budgets are adopted at the activity level by a majority vote of the Fire Board.
- 5. The budgets are adopted on the modified accrual basis of accounting.
- The originally adopted budgets can be amended during the year only by a majority vote of the Fire Board.
- 7. The adopted budgets are used as a management control device during the year for all budgetary funds.
- 8. Budget appropriations lapse at the end of each fiscal year.
- The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Fire Board during the fiscal year.

#### Note 3 - Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Fire District to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Fire Board has designated two banks for the deposit of Fire District funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

## NOTES TO FINANCIAL STATEMENTS December 31, 2005

#### Note 3 - Deposits and Investments (continued)

The Fire District's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits are as follows:

Carrying Amounts

**Total Deposits** 

<u>216 779 18</u>

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

The Fire District did not have any investments as of December 31, 2005.

#### Note 4 - Capital Assets

Capital asset activity of the Fire District's Governmental activities for the current year was as follows:

	Balance 1/1/05	Additions	Deletions	Balance 12/31/05
Governmental Activities:				
Land	25 000 00	-	-	25 000 00
Buildings	500 000 00	•	-	500 000 00
Equipment	<u>1 217 500 00</u>			<u>1 217 500 00</u>
Total	1 742 500 00	-	-	1 742 500 00
Accumulated Depreciation	(921 750 00)	(63 100 00)		(984 850 00)
Net Capital Assets	820 750 00	(63 100 00)	<del>-</del>	<u>757 650 00</u>

#### Note 5 - Changes in Long-Term Debt

A summary of changes in long-term debt follows:

	Balance 1/1/05	Additions	Deductions	Balance 12/31/05
Contract payable – fire truck	29 541 69		29 541 69	
Total	29 541 69		29 541 69	

## NOTES TO FINANCIAL STATEMENTS December 31, 2005

#### Note 6 - Contract Payable - Fire Truck

On April 28, 2000, the Fire District obtained a contract payable in the amount of \$132,147.61 which was used toward the purchase of a fire truck. The contract included interest at the rate of 5.8974% per annum and was due in five annual installments beginning May 17, 2001, through May 17, 2005. The principal balance of the contract was paid in full during the year ended December 31, 2005.

#### Note 7 - Deferred Compensation Plan

The Fire District does not have a deferred compensation plan.

#### Note 8 - Risk Management

The Fire District is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Fire District has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

#### Note 9 - Pension Plan

The Fire District does not have a pension plan.

#### BUDGETARY COMPARISON SCHEDULE – GENERAL FUND Year ended December 31, 2005

	Original Budget	Final Budget	Actual	Variance with Final Budget Over (Under)
Revenues:				
City of Gladwin	46 625 36	46 625 36	48 684 12	2 058 76
Township of Buckeye	27 798 15	27 798 15	27 780 36	(17 79)
Township of Gladwin	21 543 00	21 543 00	21 543 00	<b>-</b> ` ′
Township of Grout	29 773 80	29 773 80	29 778 69	4 89
Township of Hay	38 815 52	38 815 52	38 535 50	(280 02)
Township of Sage	60 556 70	60 556 70	60 556 70	-
Township of Sherman	26 797 47	26 797 47	26 755 08	(42 39)
Rent income	10 220 00	10 220 00	10 272 40	52 40
Interest	5 000 00	5 000 00	5 928 11	928 11
Miscellaneous	3 000 00	3 000 00	37 317 57	37 317 57
iviiscellarieous			37 317 37	3/ 3// 3/
Total revenues	267 130 00	267 130 00	307 151 53	40 021 53
Expenditures:				
Public safety:				
Fire protection:				
Services – officers	7 670 00	5 472 00	5 400 36	(71 64)
Services – firemen	38 000 00	57 469 00	57 462 27	(6 73)
Services – maintenance	25 180 00	27 080 00	27 079 00	(1 00)
Services – administration	9 370 00	9 390 00	8 345 47	(1 044 53)
Payroll taxes	5 500 00	8 300 00	7 517 84	(782 16)
Insurance	24 930 00	27 007 00	25 568 70	(1 438 30)
Equipment maintenance	3 000 00	3 500 00	3 458 35	(41 65)
Building maintenance	8 000 00	8 000 00	11 382 55	3 382 55
Vehicle maintenance	10 000 00	55 100 00	50 007 13	(5 092 87)
Vehicle gas and oil	4 950 00	8 920 00	7 459 86	(1 460 14)
Supplies	6 000 00	9 840 00	24 225 32	14 385 32
Dues and subscriptions	2 000 00	2 083 00	2 082 49	(51)
Utilities	15 400 00	15 400 00	12 942 78	(2 457 22)
Audit	1 500 00	2 100 00	2 100 00	(2 437 22)
Miscellaneous	8 200 00	8 228 00	2 775 59	(5 452 41)
Contingency	44 858 00	13 677 00	277555	(13 677 00)
Capital outlay	101 287 00	54 279 00	<u>-</u>	(54 279 00)
Debt service	31 285 00	31 285 00	31 283 89	(34 279 00)
Total expenditures	347 130 00	347 130 00	279 091 60	(68 038 40)
				100 000 107
Excess (deficiency) of revenues		,		
over expenditures	(80 000 00)	(80 000 00)	28 059 93	108 059 93
Fund balance, January 1	80 000 00	80 000 00	<u> 188 525 41</u>	108 525 41
Fund Balance, December 31		-	216 585 34	216 585 34

## CAMPBELL, KUSTERER & CO., P.C.

#### CERTIFIED PUBLIC ACCOUNTANTS

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## AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS

March 16, 2006

To the Fire Board Gladwin Rural Urban Fire Protection District Gladwin County, Michigan

We have audited the financial statements of the Gladwin Rural Urban Fire Protection District for the year ended December 31, 2005. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

## <u>AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES</u>

We conducted our audit of the financial statements of the Gladwin Rural Urban Fire Protection District in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Fire Board Gladwin Rural Urban Fire Protection District Gladwin County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

#### SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies are described in Note 1 to the financial statements.

#### OTHER COMMUNICATIONS

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

#### COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY

Our procedures disclosed the following conditions that we would like to bring to your attention:

#### SEGREGATION OF DUTIES

A separation of duties between persons who authorize transactions and persons who have control over the related assets does not always exist.

The least desirable accounting system is one in which an employee is responsible for executing the transaction and then recording the transaction from its origin to its ultimate posting in the General Ledger. This increases the likelihood that intentional or unintentional errors will go undetected. In most cases, adequate segregation of duties substantially increases control over errors without duplication of effort.

We understand that due to the size of needed staff, a proper segregation of duties may be impractical and the "cost to benefit" relationship may not justify the addition of accounting staff to accomplish the desired segregation.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Fire District's financial statements and this communication of these matters does not affect our report on the Fire District's financial statements, dated December 31, 2005.

#### SUMMARY

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely.

CAMPBELL, KUSTERER & CO., P.C.

Campbell, Kusterli, Co.P.C.

Certified Public Accountants